

Carteret County NC Pre-K Advisory Committee
Meeting Minutes
May 12, 2022 @ 10:00 AM
Via Zoom

The Carteret County's NC Pre-K Committee Meeting was called to order at 10:02am by Lisa Kittrell, NC Pre-K Committee Co-Chair.

Members Present: Lisa Kittrell, Kay Huffman, Misty Vargas, Kimberly Hughes, Sarah Cutillo, Justina Grady-Coker, Amber Johnson

Members Absent: Maria Ward, Wanda Fowler, Juliet Rogers, Cynthia Jackson, Juliet Rogers, Megan Hughes, Virginia Hill

Staff/Guests Attending: Kristi Farrell

Welcome and Introductions:

Lisa Kittrell welcomed everyone to the meeting and Committee members introduced themselves and provided information for their title/agency.

Agenda Overview and Approval of Minutes:

The agenda was emailed to all members prior to the meeting and reviewed by members. *Amber made a motion to approve the minutes as is. Sarah Cutillo seconded the motion. There was no discussion. All voted in favor.*

Annual planning for NC Pre-K:

Discussed the week long registration and how that went well. Lisa thanked the Partnership and the Health department for supplying information and books for the bags handed out at registration. Lisa and Kimberly informed the committee of the numbers from registration.

Newport-41, Morehead City- 31, Western Park - 40, Beaufort- 33, Downeast- 21

April make up day at Board of Education building-14

Total of 180 children so far.

Outstanding applications that still need to be screened- 26

Still have another make-up in May and will likely run one in June also.

Currently Carteret County has a total of 271 slots. At the January meeting, it was voted on for slots to stay the same.

Kimberly Hughes shared the following data with the committee about how many children have applied in each area of the county vs. how many children are currently able to be served.

<u>School Zoned</u>	<u>Applied</u>	<u>Can Be Served</u>
WOES	34	32
BSES	25	16
NES/CPC	44	12
MCPS/Excel	42	106 90 at Excel 16 at MCPS
BES	31	16
SES/HIES	17	16
AES	6	14

Maria Ward from Coastal Community Action told the committee that they were able to hire a qualified teacher for Beaufort Child Development Center (BCDC). They are still having problems with staffing but as of now they plan to also have transportation that would allow pick up in Newport and Morehead and take them to Beaufort. Misty from Excel said they are working on transportation as well. At this time they are not able to confirm that. Lisa explained the selection for each classroom as well as how NCDHHS is going back to a per child reimbursement rate. Discussed looking at changing slots in June when we know more about children needing served. That would be Carteret County Public Schools with 157 slots and Excel with 90. Maria says they would be able to have 18 children at BCDC. Their hours would be 8am-2:45pm with transportation in progress. Discussion about 18 slots going to Beaufort Child Development Center. *Kay Huffman made a motion to put 163 slots with Carteret County Public Schools, 90 at Excel learning Center and 18 at Beaufort Child Development Center. Maria seconds the motion. There was no discussion. All in favor.*

Review Kindergarten Transition steps:

CCPS had kindergarten registration in person at each elementary school. Pre K teachers fill out kindergarten sharing sheets with formative assessment information to send to the kindergarten teachers. There were also kindergarten articulation meetings with each receiving school to discuss children with IEPs.

Written plans will be voted on in August.

NC Pre-K Site Monitoring Results:

Kimberly Hughes shared an overview of what is looked for at each site during monitoring. All sites passed with no issues.

NC Pre-K Updates:

There was a 2% legislative increase for all private sites to be used to increase salaries. Excel was able to increase PTO for their staff as well.

Staff development for all NC Pre K teachers and TAs this year was focused on Youth Mental Health. The first 2 modules of NC Foundations for Early Learning and Development: Advanced Course on Emotional and Social Development and Family Engagement. 2022-2023 focus will be LETRS-The science of reading training. This will be 4 half day trainings on the NC Pre K workdays for all teachers.

Staffing updates: Excel is still struggling with staffing because of qualifications. They are still down 1 teacher and 2 TAs but they have already hired 2 new TAs for next year. They also have a lead teacher candidate.

One TA is leaving Bogue Sound Elementary School.

All other staff spots are currently filled.

Other Items:

For the 2022-2023 school year, we will follow the recommendations set forth in the NC Pre-K program Requirements and Guidance Manual and meet at minimum of 2 times per year instead of quarterly. We will meet, at a minimum, once prior to the beginning of the school year in July/August and once midway through the school year in January/February.

Asked the committee to help advertise for the other screening day on May 19th. Will send out a new flier to everyone with registration information.

With there being no other Committee business, Lisa Kittrell adjourned the meeting at 10:54am